

TASK: Replace Guide Bracket or Shorten Chain on Indoor or Outdoor Shades with Continuous Loop

Use If/When: The shade has a broken chain guide or control chain needs shortened.

Tools Needed: Screwdriver, Scissors

1. Remove the chain guide at the bottom of the chain loop.



OR



2. Pull apart connector bead.



OR

3. For chain shortening (plastic chain ONLY), cut chain between connector bead and stop bead.

For chain guide replacement, proceed to step 5.

Note: For steel chain shortening, replace with assembled clutch. Reference clutch replacement troubleshooting document



4. Pull chain through chain guide and reassemble chain.



OR

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5. Reinstall chain guide.



OR



6. Raise and lower shade several times to ensure proper operation.

